

WILLIAM STEWART

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OBJECTIVE

Highly motivated tennis professional seeking a position as **[insert job title]**

SUMMARY OF QUALIFICATIONS

- Over 27 years of active membership with the United States Professional Tennis Association (USPTA) and extensive experience in various capacities in the professional sport
- Profound passion for tennis that is evidenced through various activities including successful planning and holding leagues, tournaments and other tennis related functions, designing, implementing, and monitoring tennis programming, and enthusiastically promoting the sport in multilevel capacities on a regular basis
- Excellent communication and interpersonal skills that build strong professional relationships
- Exceptional human resource management skills in training and supervising personnel to exemplify delivery of total quality customer service
- Highly proficient with work related computer software such as Microsoft Office

RELEVANT EXPERIENCE

[Position]

ACES Tennis Foundation

[month] [year] – Present

- Launched promotional events which contributed in the achievement of USPTA, USTA, PTR multicultural program of the year awards
- Appointed Tennis Director for the City of Biloxi and Enthusiastically oversaw the Biloxi High Tennis Team
- Coached the St. Augustine High School Tennis Team and taught tennis to students in schools within Harrison County, Mississippi

Tennis Director and Club Manager

Beach Club

[month] [year] – [month] [year]

- Managed the Beach Club \$25,000 prize money for a professional tournament and coordinated with local businesses for funding and sponsorships, generating \$50,000 dollars in profits for the club
- Supervised daily operations including tennis programming, swim programming, and administrative and membership office activities

Tennis Director

Rivercenter Racquet and Health Club

[month] [year] – [month] [year]

- Designed and implemented the "Tiny Tots Program," a tennis program for children ages 3 – 8 which gained national ranking
- Promoted in-house tennis tournaments and activities and generated participation from both club members and hotel guests including politicians and prominent celebrities
- Started several Southern Championships and served as Tournament Director

Tennis Director

Shenandoah Country Club

[month] [year] – [month] [year]

Assistant Tennis Professional

Bocage Racquet Club

[month] [year] – [month] [year]

Assistant Tennis Professional

Cherry Hills Country Club

[month] [year] – [month] [year]

T R A I N I N G & C E R T I F I C A T I O N S

- Professional Tennis Registry certified
- Master Racquet Tech USRSA and Tester
- Certified Advanced Personal Trainer
- Certified KettleBell Trainer
- Trained under Harry Hopman in Largo, Florida
- Trained under George Basco, Director of Testing for the USPTA
- One of the few USPTA Professionals certified to teach System 5

C O A C H I N G A N D V O L U N T E E R A C T I V I T I E S

- Enthusiastically oversaw the Biloxi High Tennis Team
- Coached for the St. Augustine High School Tennis Team
- Taught tennis to schools in Harrison County, Mississippi
- Implemented USTA programs for Orleans Parish, one of the largest parishes-counties in the country
- Passionately promoted Popeye's Free Tennis Clinics in New Orleans which taught over 300 children and personally donated 250 tennis racquets to the program

P R O F E S S I O N A L O R G A N I Z A T I O N S

- Founder of ACES Tennis Foundation
- State Treasurer for USPTA Mississippi Chapter
- State Secretary for the USPTA Mississippi Chapter